

SystemSpecs 2018 | Training Calendar

Remita															
		Days	Fees (N)	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec
1	Remita e-Collection and e-Payment for Public Sector Organisation	2	86,625.00	16-17 23-24	13-14 20-21	6-7 20-21	10-11 17-18	8-9 22-23	5-6 19-20	5-6 12-13	7-8 16-17	4-5 13-14	11-12 23-24	1-2 15-16	6-7
2	Remita e-Collection and e-Payment for Public Sector Auditors	2	86,625.00	18-19	22-23	15-16	12-13 26-27	15-16	12-13	10-11 24-25	30-31	11-12 25-26	9-10 18-19	8-9 22-23	4-5
3	Advanced Remita e-Collection and e-Payment for Public Sector Organisation	2	86,625.00	30-31	8-9 27-28	13-14 27-28	5-6 24-25	10-11 24-25	7-8 21-22 26-27	3-4 17-18 26-27	2-3 14-15 28-29	6-7 18-19 27-28	4-5 16-17 30-31	13-14 27-28	11-12
4	Public Sector Revenue Optimization Training for Top Executives	2	175,000.00			22-23			28-29			20-21			
5	Remita Payroll Administration	2	108,281.25			6-7			4-5				8-9		
6	Remita Optimization for MFB Operation	1	43,312.50	25		27			21		28			29	
7	Remita Training For Collection Agencies	1	100,000.00		1		26		21		28		25		13
HumanManager															
		Days	Fees (N)	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec
1	Payroll Administration	3	155,025.75				9-11			2-4			8-10		3-5
2	Payroll Boot Camp (Lagos)	5	203,981.35						4-8		6-10			5-9	
3	HR Boot Camp (Lagos)	5	203,981.35					7-11				3-7			

Notes

Training Venue: All training classes hold in our Training Academy at our Lagos and Abuja Offices. However, we are able to organize the training at your preferred location (Terms & Condition apply).

Customized & Off-Schedule Courses: A minimum class size of 5 participants for customized courses is applicable.

Discounts: Negotiable discounts are applicable to organisations that nominate minimum of 5 participants for a training course

Change in Date: SystemSpecs reserves the right to reschedule published courses at any time

Payment Details: Full payment should be made at least one week before course commencement date.

To Pay for your Course Through Remita

- STEP 1:** Visit www.remita.net and Select the 'Pay a Remita Customer/Biller' button
- STEP 2:** Who to Pay: SystemSpecs Limited
- STEP 3:** Purpose: Select the preferred course
- STEP 4:** Select preferred Location, Date & Number of Participants (Qty).
- STEP 5:** Supply Participant's Name(s) and Payer Details
- STEP 6:** Click proceed to Payment and generate transaction reference (RRR)
- STEP 7:** Proceed to pay via the following channels - Through Bank Branches, Cards or via Online Banking

For Booking & Enquires, please contact:

LAGOS: Bunmi - 08141376848 | **ABUJA:** Debby - 08141376887
Email: training@systemsspecs.com.ng

To Pay for your Course Through GIFMIS

- STEP 1:** Visit GIFMIS Website
- STEP 2:** Enter SystemSpecs Limited as a vendor/Beneficiary
- STEP 3:** Bank Account Details
 - A. Bank Name:** Guaranty Trust Bank
 - B. Account Number:** 0009292258
 - C. Sort Code:** 058152162
- STEP 4:** Specify Purpose of Payment: Course name and preferred dates
- STEP 5:** Complete Payment

To Pay Registered Billers On Remita

- STEP 1:** The initiator will login to the system
- STEP 2:** Click the **PAY REGISTERED BILLERS** sub-menu under the **PAYMENTS** menu
- STEP 3:** Select the funding account from the **SELECT ACCOUNT TO PAY FROM** drop down menu list
- STEP 4:** Who to Pay: SystemSpecs Limited
- STEP 5:** Purpose: Select the preferred course
- STEP 6:** Select preferred Location, Date & Number of Participants (Qty)
- STEP 7:** Supply Participant's Name(s) and Payer Details
- STEP 8:** Click on Submit for Payment